EPPERSON RANCH II COMMUNITY DEVELOPMENT DISTRICT

Advanced Meeting Package

Board of Supervisors Audit Committee Meeting

> *Tuesday November 6, 2018*

> > 9:00 AM

Residence Inn 2101 Northpoint Parkway Lutz FL

EPPERSON RANCH II COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting:	Tuesday, November 6, 2018	
Time:	9:00 AM	
Location:	Residence Inn	
	2101 Northpoint Parkway	
	Lutz FL	
Conference Call No:		
Code:		

couc.

Audit Committee Agenda			
١.		Call to Order	Exhibit(s)
н.		Administrative Matters	
	a.	Review of RFP and Evaluation Criteria	1
ш.		Business Matters	
	а.	Authorization to Proceed with Publication of RFP	
	b.	Scheduling of Next Meeting Date	

IV. Adjournment

EXHIBIT 1.

EPPERSON RANCH II COMMUNITY DEVELOPMENT DISTRICT NOTICE OF BOARD OF SUPERVISORS MEETING AND NOTICE OF AUDIT COMMITTEE MEETING

The Audit Review Committee for the Epperson Ranch II Community Development District ("District") will hold an audit review committee meeting on November 6, 2018 at 9:00 a.m. located at the Residence Inn, 2101 Northpoint Parkway, Lutz FL. At the meeting, the Audit Review Committee will review, discuss and establish the minimum qualifications and evaluation criteria that the District will use to solicit audit services. The audit committee meeting will be held in conjunction with the regular meeting of the District's Board of Supervisors, which regular meeting will be held at the same date, time and location as the audit review committee meeting.

The meetings are open to the public and will be conducted in accordance with provisions of Florida law for community development districts. A copy of the agendas for the meetings may be obtained from the District Manager, at the office of DPFG Management and Consulting, LLC, located at 15310 Amberly Drive, Suite 175, Tampa, Florida 33647. The meetings may be continued to a date, time, and place to be specified on the record at the meetings.

There may be occasions when one or more Supervisors will participate by telephone. At the above location will be present a speaker telephone so that any Board Supervisor or Staff Member can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Any person requiring special accommodations to participate in these meetings is asked to advise the District Office at 813-418-7473 X-102, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

A person who decides to appeal any action taken at the meetings is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

> Paul Cusmano District Manager

EPPERSON RANCH II COMMUNITY DEVELOPMENT DISTRICT AUDITOR SELECTION EVALUATION CRITERIA

1. Ability of Personnel.

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.)

(20 Points)

(20 Points)

2. Proposer's Experience. (20 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation, of respondent, etc.)

3. Understanding of Scope of Work. (20 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. Ability to Furnish the Required Services. (20 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required. (E.g., the existence of any natural disaster plan for business operations)

5 Price.

Points will be awarded based upon the price bid for the rendering of the services and reasonable ness of the price to the services.